

**BROMSGROVE DISTRICT COUNCIL**

**EXECUTIVE CABINET**

**13<sup>th</sup> June 2007**

**ANNUAL AUDIT AND INSPECTION LETTER**

Responsible Portfolio Holder	Councillor Roger Hollingworth
Responsible Head of Service	Chief Executive

**1. SUMMARY**

- 1.1. The Audit Commission and Council's External Auditor (KPMG LLP) has issued the Annual Audit and Inspection Letter. A copy of the report is attached at Appendix A.
- 1.2. Members will note that the Annual Audit and Inspection Letter addresses a number of matters, however the letter is less detailed than usual due to the forthcoming publication of the Council's Comprehensive Performance Assessment (CPA).

**2. RECOMMENDATIONS**

- 2.1 Members are asked to consider the Annual Audit and Inspection Letter and, subject to any comments they may wish to make, to accept the Letter.

**3 ANNUAL AUDIT AND INSPECTION LETTER**

- 3.1 Attached at Appendix A is the Annual Audit and Inspection Letter. The letter provides an overall summary of the Audit Commission's assessment of the Council.
- 3.2 The two main actions arising from the report are that the Council should ensure that:
  - 3.2.1 Continued progress is developed in the way the Council uses its resources. In particular there needs to be significant progress in demonstrating value for money; and
  - 3.2.2 Sustained progress is achieved in strategic housing services through the delivery of the improvement plan.
- 3.3 With regard to value for money the Council has approved a value for money strategy and is currently developing a schedule of value for money reviews in order to improve the Council's position with regard to this.
- 3.4 On the strategic housing service an improvement plan was formulated which is on target for delivery.

**4. FINANCIAL IMPLICATIONS**

- 4.1 None.

**5. LEGAL IMPLICATIONS**

5.1 None.

**6. CORPORATE OBJECTIVES**

6.1 In support of the Council's objective of Improvement.

**7. RISK MANAGEMENT**

7.1 None.

**8. CUSTOMER IMPLICATIONS**

8.1 None.

**9. OTHER IMPLICATIONS**

Procurement Issues – None
Personnel Implications – None.
Governance/Performance Management – contained In the annual audit letter.
Community Safety including Section 17 of Crime and Disorder Act 1998
Policy – None.
Environmental - None.
Equalities and Diversity – None.

**10. OFFICERS CONSULTED ON THE REPORT**

Chief Executive	<b>Yes</b>
Corporate Director (Services)	<b>Yes</b>
Assistant Chief Executive	<b>Yes</b>
Head of Service <i>(i.e. your own HoS)</i>	<b>Yes</b>
Head of Financial Services <i>(<u>must</u> approve Financial Implications before report submitted to Leader's Group)</i>	<b>Yes</b>

Head of Legal & Democratic Services <i>(for approval of any significant Legal Implications)</i>	<b>Yes</b>
Head of Organisational Development & HR <i>(for approval of any significant HR Implications)</i>	<b>Yes</b>
Corporate Procurement Team <i>(for approval of any procurement implications)</i>	<b>No</b>

### **CONTACT OFFICER**

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